



**First Congregational Church Council Meeting Minutes**  
**March 9th at 6:00 p.m.**

**Members in Attendance: Pastor Becky David (Interim Pastor), Audra Bailey (Moderator), Barb Guss (At-Large), Russ Armstrong (At- Large), Kristi Bailey (Spiritual Engagement), Pam Wendt (Outreach and Mission), Phil Koenig (Building and Finance), Amanda Beck (Christian Education) and Tami Marshall (Clerk).**

1. Call to Order
  - a. Opening Prayer (Audra)
  - b. Welcome!
  - c. Approval of Minutes- Kristi motioned to approve the minutes and Russ seconded. Pastor Becky and Phil Koenig abstained from voting.
    1. [February 9](#)
  - d. Review of Financials- We've not received the financials yet so we'll have to review next month.
    1. [December Financials](#)
    2. [January Financials](#)
    3. February Financials (*not available as of 3/7 at 11:15am*)
2. Moderator's Report
  - a. Possible Council Retreat (1 day) - Audra would like to pick a Saturday in the next month or so to get together to socialize. Pastor Becky plans to come up with some coaching ideas for the retreat. Phil Koenig offered to host it in his office. Barb Guss also suggested using Butterworth as they've done in the past. Lunch will be provided. The majority agreed that April 10th would work well. We're tentatively planning on that date....details to follow.
  - b. Red Wagon- Amanda Peterson & Susi Llewellyn joined us and spoke about hoping to strengthen the relationship between Red Wagon and our church. Currently, Red Wagon falls under Outreach and Mission in the constitution and we need to decide which direction that should go in. Red Wagon now has a separate checking account. Susi Llewellyn suggested there is some agreement made between the pastor and the daycare. Pastor Becky feels it shouldn't be pastor dependent. All agreed that Red Wagon is a ministry of the church and Susi and Amanda would like more people in the neighborhood to be made aware that they offer scholarships. Amanda feels comfortable with reporting to Outreach and Mission on a quarterly basis. Pam Wendt said Outreach and Mission isn't set up to deal with Red Wagon currently because they need some education prior to doing so. Pastor Becky suggested that the Red Wagon board should meet and then report directly to Council. Phil Koenig said a congregational vote would need to be had to change who Red Wagon reports to. Audra agreed. Pastor Becky suggested we choose someone from Council to sit



down to come up with two or three governess options. Audra offered to sit down with Red Wagon. We also need to clarify who is considered Amanda Peterson's supervisor.

- c. Pastor Becky's Supervision- there is nothing in the constitution that states who Pastor Becky reports to. Council is responsible at this point because Personnel didn't call her. When there's no call agreement we need to clarify how to evaluate Pastor Becky and there's no one who she reports to when she takes time off. At this point she's just been speaking with Audra and Audra made a motion to make our at-large members, Barb Guss, Russ Armstrong and Audra Bailey to serve as a supervision committee/accountability circle to Pastor Becky. Phil made the motion and Pam Wendt seconded the motion. Motion carried.
  - d. Personnel Documents
    1. Where can these be safely stored? Senior Pastor should keep Personnel files locked in their office. Phil Koenig made a motion and Russ approved the motion.
    2. Who has access? A second key shall be given to someone when the Senior Pastor is away. The decision on who the second key will be given to will be made at a later time. Pastor Becky and Pam Wendt also agreed that there are some discussions that need to be had in regard to Personnel policies.
  - e. Annual Meeting Minutes- Audra asked if we feel we should publicize unofficial meeting minutes on our website for the congregation to view since they can't officially be approved until the following year. We agreed to do so, but need to be sure to include a disclaimer so people are fully aware that these are unapproved minutes.
3. Pastor Report (Pastor Becky)
- a. Review of March 9 Worship - things went well over all and members were happy to be back. Mike wiped down the pews but didn't feel comfortable picking items up. Pastor Becky, Wes Llewellyn and Russ Armstrong to discuss further. Audra asked if we will follow up with those that have signed up and not attended. This won't be addressed unless it really becomes an issue. Kristi asked what happened with communion cups if they were put out and not used. Russ said that the unused cups are to be put into a box and reused the following month so germs are long gone by then. Collection went fine. The ushers wore gloves and were able to reach members without passing plates or baskets. Pam Wendt commended Russ for the work he put into it because she felt it went very well. Jennifer and Amber did a great job with the guidelines in the bulletin.
  - b. Key Fobs- Pastor Becky said there needs to be a decision made on who should have key fobs. Council needs to go through the list of who currently has key fobs and decide whether they should keep or return them. We need to have clear guidelines on who has key fobs. There are 46 fobs out right now. Russ will go through the list and we can discuss further at next month's meeting.



- c. Possible Stewardship Campaign- Pastor Becky would like to put together a stewardship committee. Audra, Phil and Pastor Becky will serve on the committee and work on putting the rest of the committee together. Council members were asked to email suggestions within the week if we have any.
  - d. Easter Preparations - We agreed to stick with one service for Easter and that it is too soon to have fellowship so there will be no fellowship on Easter. Pastor Becky would like to plan to make Kickoff Sunday a sort of Welcome Home Sunday and have a huge shindig for that. We also need to do something special for Pentecost Sunday for the confirmands. Kristi suggested we allow the families of the confirmands the opportunity to sign up first for that in-person service. Pastor Becky said she'll make sure that happens.
  - e. Pastor Becky needs a motion to approve the transition team- Pam Wendt made the motion and Phil Koenig seconded the motion. Motion carries.
  - f. Pastor Becky recommended that someone take minutes at each board meeting so they can be made available to the public.
4. Ministry Board and Committee Reports
- a. Building and Finance (Phil Koenig) - as discussed during the annual meeting, they are looking at the boiler project and they recently changed the investment advisors to Vanguard.
  - b. Christian Education (Amanda Beck) - they are meeting soon and have been continuing with youth group, confirmation, and Sunday school. They hope to get back to having youth involved in service each month. They are looking at doing something similar to last year for Easter when baskets were dropped off to homes and sidewalks were decorated with chalk. They are looking at having a Camp VBS outdoor experience and possibly a pool party. Pastor Becky asked to be invited to the next CE board meeting.
  - c. Spiritual Engagement (Kristi Bailey) - they are meeting next Tuesday. They are planning on making new banners or panels of color to hang in sanctuary during different seasons and they have hooks in sanctuary area that are different heights. Kristi asked that Building and Finance put another hook on the lectern side so the sides would be even. Russ said he'll talk to Jim Moorhusen about it and get his input on it this coming Sunday. Kristi also said the air return vents are very bad and it's visible on livestream as well. Council agreed that Mike should be responsible for the vent. Pastor Becky said she and Kristi will work together and get these matters addressed.
  - d. Outreach and Mission (Pam Wendt) - they meet next Tuesday and she will come back next month with their plan for the coming year.



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- e. Audra offered to go to board members homes to train people on Google Drive if need be. She will plan to contact everyone that needs help to schedule a time to visit over Spring Break.
5. Adjourn
- a. Closing Prayer (Pastor Becky)
  - b. Next Meeting: **Tuesday, April 13, 2020 at 6:00pm** (*In-Person*)  
*Audra would like to begin meeting in-person again starting next month.*
  - c. *Please have someone in attendance from your board if you are unable to attend.*

FINANCIAL SUMMARY - MARCH 2021

	MARCH	MARCH BUDGET	YEAR TO DATE	BUDGET TO DATE	FULL YEAR BUDGET	FULL YEAR FORECAST
Pledges	\$23,957	\$20,000	\$61,907	\$54,000	\$250,000	\$250,000
Offerings	832	3,500	5,112	10,000	50,000	50,000
Other Income	13,652	13,902	40,808	41,707	\$177,328	177,328
<b>TOTAL RECEIPTS</b>	\$38,441	\$37,402	\$107,827	\$105,707	\$477,328	\$477,328
<b>TOTAL EXPENSES</b>	\$38,540	\$49,888	\$115,591	\$139,411	\$600,764	\$600,764
<b>NET INCOME/LOSS</b>	(\$99)	(\$12,485)	(\$7,764)	(\$33,705)	(\$123,436)	(\$123,436)

Submitted by:  
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